

## University of Salford Regulations for the Award of Honorary Degrees

1. The University of Salford confers honorary awards on persons of distinction who have either made significant contributions to the work of the University and/or the city-region (either by personal service or by other means) or have earned recognition for other activities more widely associated with service to the University or city-region, education, culture, industry and commerce, public life and voluntary service, science and the law.
2. The University confers the following honorary degrees:

|   |         |
|---|---------|
| Doctor of Arts honoris causa                    | (DArt)  |
| Doctor of Business Administration honoris causa | (DBA)   |
| Doctor of Laws honoris causa                    | (DLaws) |
| Doctor of Letters honoris causa                 | (DLitt) |
| Doctor of Science honoris causa                 | (DSc)   |
| Doctor of the University honoris causa          | (DUniv) |
| <br>  |         |
| Master of Arts honoris causa*                   | (MA)    |
| Master of Business Administration honoris causa | (MBA)   |
| Master of Laws honoris causa                    | (MLaws) |
| Master of Science honoris causa                 | (MSc)   |
| Master of the University honoris causa          | (MUniv) |

\* the Master of Arts complements both the Doctor of Arts and the Doctor of Letters.

3. An honorary degree at doctoral level is normally made to those who have made an outstanding contribution to the University or at a national and/or international level.
  - 3.1 The award of DArt is normally appropriate where the candidate has made an outstanding contribution in the field of Visual, Musical and other Arts.
  - 3.2 The award of DBA is normally appropriate when the candidate has made an outstanding contribution in the field of Commerce, Industry, Business or Management.
  - 3.3 The award of DLaws is normally appropriate where the candidate has made an outstanding contribution in the field of the Law.
  - 3.4 The award of DLitt is normally appropriate where the candidate has made an outstanding contribution in the field of Letters, Humanities or the Social Sciences.
  - 3.5 The award of DSc is normally appropriate where the candidate has made an outstanding contribution in the field of Science, Mathematics, Medicine, Engineering or Technology.
  - 3.6 The award of DUniv is normally appropriate where the candidate has made an outstanding contribution to the development of the University and/or to the field of Education and/or to a field other than cited in 3.1 to 3.5 above.
4. An honorary degree at Masters level is normally made to those who have made a major contribution to a specific area of the University or to the region.

4.1 The award of MA is normally appropriate where the candidate has made a major contribution in the field of Letters, Humanities, Social Sciences or the Visual, Musical and other Arts.

4.2 The award of MBA is normally appropriate when the candidate has made a major contribution in the field of Commerce, Industry, Business or Management.

4.3 The award of MLaws is normally appropriate where the candidate has made a major contribution in the field of the Law.

4.4 The award of MSc is normally appropriate where the candidate has made a major contribution in the field of Science, Mathematics, Medicine, Engineering or Technology.

4.5 The award of MUniv is normally appropriate where the candidate has made a major contribution to a specific area of the University and/or to the field of Education and/or to a field other than cited in 4.1 to 4.4 above.

4.6 Additionally, the award of MUniv is normally made:

- i) to those who have made a major contribution in the early stages of their careers, and can be posed as an example and role model to current students; and/or
- ii) former members of the University's staff, academic or professional and administrative and those who have worked closely with the University making a particular contribution to the life and development of the institution and where the impact has been local and/or regional rather than national and/or international.

5. Nominations are considered from two sources:

- i) Heads of School are contacted and invited to submit nominations which are representative of the disciplines in their School and which satisfy the criteria in 1 above. Following a process of consultation within their respective schools, Heads of School then submit recommended candidates, on a confidential basis, to Governance Services Unit.
- ii) A general call for nominations is issued periodically to all members of the University community. Nominations are then submitted on a confidential basis to the Governance Services Unit.

6. All submissions received through these or any other route are subject to the process of scrutiny and due diligence outlined below. Those nominations which meet the required criteria are then submitted to the Honorary Degrees Committee.

7. Individuals submitting nominations should identify any personal or professional relationship with or knowledge of the person nominated and not engage in or influence the consideration and approval process.

8. Except where an award is made posthumously, the candidate must normally be able to accept the award in person rather than in absence.

## 9. **Process of Due Diligence and scrutiny**

9.1 Prior to consideration by the Honorary Degrees Committee, all nominations undergo a process of scrutiny and due diligence to ensure they meet a number of set eligibility criteria. Nominations submitted over the designated period are collated by the

Committee Secretary and subject to the process outlined in paragraphs 9.2 and 9.3 below. Any nominations deemed not to meet all of the eligibility criteria are not taken forward to the Honorary Degrees Committee.

9.2 In the course of the scrutiny and due diligence process, nominations are assessed against the following criteria:

- that acceptable evidence of the listed achievements is available;
- that any nomination received through a general call for nominations has the support of at least two members of the University community;
- that the nominee is neither currently employed by the University nor a current member of Council
- that the nominee is not an active elected UK politician, serving Government minister or shadow Opposition minister, nor has been in the twelve months immediately preceding nomination;
- that, as far as can reasonably be established, the nominee has not expressed any views, nor has been involved in any activity or with any organisation, which could potentially prove embarrassing or otherwise be considered to be detrimental to the reputation of the University;
- that the level of achievement of the nominee in her/his chosen field is of sufficient standing to provide a prima facie case for their receiving an honorary award of the University;
- that, as far as is practicable, there is an appropriate balance between the nominations.

9.3 The due diligence and scrutiny process is officer-led and is undertaken by the University Secretary and Director of Advancement, under the scrutiny of the Committee Chair. The Chair of the Committee determines the outcome where there is lack of agreement regarding eligibility. A report on the process is submitted to the Committee at each meeting.

## 10. Honorary Degrees Committee

10.1 Honorary Degrees Committee has delegated authority from Council and Senate to consider and approve nominations for the award of Honorary Degrees.

10.2 The Honorary Degrees Committee ensures that due consideration is given to ensure the following:

- that all honorary awards of the University are conferred upon individuals whose achievements and activities are resonant with the core values of the University.
- that in the process of consideration and evaluation of candidates (including the due diligence and scrutiny process) and recommendation for conferment of awards, the University's good name and reputation are appropriately safeguarded
- that the style and level of the honour reflects appropriately the nature of the achievement and/or contribution.
- that the list of candidates nominated for honorary awards reflects the range of academic endeavour in which the University is engaged.
- that the recipient of an award is wholly suitable.
- that all reasonable steps have been taken to minimise the risk of:
  - (a) embarrassment to
  - (b) damage to the reputation of, or
  - (c) adverse political consequences for

either the candidate or the University as the result of the conferment of a particular award.

10.3 More specifically, in determining those nominees to whom honorary degrees should be awarded, the Committee should apply a balanced scorecard approach in considering whether the nomination meets a sufficient number of the following criteria:

- Significant achievement in their chosen field;
- Connection of nominee or relevance of their achievement to the University, the city of Salford, Greater Manchester or the North West region;
- Contribution or service to the University;
- Potential to contribute further to the aims or standing of the University;
- Achievement in an academic area which aligns with the University's strategic plan;
- Suitability to serve as a role model for students;
- Reflection of the values of the University;
- Potential to enhance the University's reputation

10.4 The membership of Honorary Degrees Committee is as follows:

- Vice-Chancellor (Chair)
- Deputy Vice-Chancellor
- Chair of Council
- Deputy Chair of Council
- Independent members of Council from Governance & Nominations Committee (3)
- One elected/appointed member of Senate
- One other Ex-officio member of Senate
- One Student member
- (University Secretary and Director of Advancement to be in attendance)